

VIDEO SCREENING INFORMATION

Name of Event Sponsor (UK Dept/Student Org): _____

Contact Person: _____ Telephone Number: (_____) _____ - _____

UKY E-mail Address: _____ Reservation ID # (If Known): _____

Name of Video/Film: _____

Name of Distributor/Agent: _____

Date(s) of Screening: _____ Time(s) of Screening: _____

Location (Building & Room): _____

POLICIES/GUIDELINES

In providing this video screening request to the Event Management Office, I certify the following the following with my signature:

- I am screening the video in a room which I have reserved, and I am the event sponsor contact.
- The public viewing rights document, which must be submitted with this form, should include the time, date and location of the film as well as the film title.
- The Federal Copyright Act (Title 17 of the US Code) governs how copyrighted materials, such as movies, may be used. Neither the rental nor the purchase of a copy of a copyrighted work carries with it the right to publicly exhibit the work.
- Non-classroom use at universities requires a public performance license/public viewing rights be obtained.
- I understand as the event sponsor I am fully liable and responsible for payment of fees and contract obligations as they may relate to the screening of this video/film.

CONFIRMATION

I understand that there are only three ways films/videos can be screened on UK's campus and have indicated herein the terms of my agreement with the owner(s) of the video/film (select one option below):

- I have entered into a non-theatrical license rental agreement with the authorized distributor/agent or obtained proof the person in possession of the video/film has done so for screenings requested. Most screenings at UK fall into this category. PUBLIC VIEWING RIGHTS MUST BE ATTACHED TO THIS FORM.*
- I have purchased the video/film for public screening, with the licensing rights being made a part and parcel of the purchase price or obtained proof that the person in possession of video/film has done so. PUBLIC VIEWING RIGHTS MUST BE ATTACHED TO THIS FORM.*
- I am screening a video/film under the provisions of a specific statutory exemption. I understand the only statutory exemption, as it applies to the University of Kentucky, is for classroom use. Classroom use means that the video/film is shown for a regularly scheduled class where only members of the class are invited, is not advertised, admission is not charged, and the video copy has been lawfully made.*
- I am screening portions (clips) of a video from a public domain/non-subscription website site for educational purposes. This includes portions of videos which were made for non-commercial purposes, documentaries, or videos which were released without copyright notices. FOR USE BY ART MUSEUM AND ART HISTORY FACULTY ONLY.*

Signature of person making request: _____ Date: _____

Please return this form to: EventManagement@uky.edu

For Office Use Only:

Confirmed by: _____ Date: _____

Office of University Events Staff